

**GOVERNMENT OF ANDHRA PRADESH**  
**ABSTRACT**

Accommodation – Residential – Allotment of vacant 3RT Govt Flat.No **515** in **B-BLOCK**, at Malakpet Colony, Hyderabad to Sri/Smt. **M.Suguna, Procurement Monitoring Officer, YAT&C Dept., A.P.Secretariat, Hyderabad** on seniority basis as per Allotment of Govt. Quarters Rules, 1973 – Orders – Issued.

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**GENERAL ADMINISTRATION (ACCOM.C1) DEPARTMENT.**

G.O.Ms.No 277

Dated:18- 4- 2013.  
Read the following:

1. G.O.Ms.No.248, G.A (Accom.B) Dept, dt.17-5-1973
2. Representation from **Sri/Smt. M.Suguna, Procurement Monitoring Officer, YAT&C Dept., A.P.Secretariat, Hyderabad dt.24.11.2012.**

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**ORDER:**

In the reference 2<sup>nd</sup> read above, Sri/Smt. **M.Suguna, Procurement Monitoring Officer, YAT&C Dept., A.P.Secretariat, Hyderabad** had requested the Government to allot a 3RT Government Flat in the newly constructed flats at Malakpet Colony, Hyderabad on seniority basis.

2. In the circumstances stated above, after due consideration, Government hereby allot the vacant 3RT Govt Flat No **515, in B-BLOCK**, at Malakpet Colony, Hyderabad to **Sri/Smt. M.Suguna, Procurement Monitoring Officer, YAT&C Dept., A.P.Secretariat, Hyderabad** on seniority basis as per Allotment of Government Quarters Rules, 1973. This order is issued against the roster point for **"Telangana"**. If he/she does not occupy the allotted quarter within the stipulated time, the allotment will be cancelled and he/she will be debarred for (2) years from further allotment and action will be taken in the matter as per Rules 9 & 12 of Allotment of Govt Quarters Rules, 1973 without any further intimation. Further no exchange of quarter will be entertained under any circumstances. The allotment of the said quarter is made subject to the following terms and conditions:-

1. The Allottee is informed that (a) no request for change of the quarter either in the same colony or in any other colony will be entertained, (b) as per rules intimation about the occupation or otherwise should be given to the Estate Officer, Hyderabad, within five days from the date of receipt of the allotment order by the officer concerned, failing which he/she may be liable for payment of rent in accordance with sub-rule (1) of Rule 12 for Allotment of Govt Quarters Rules, 1973. (c) He/She is informed that if he/she fails to take possession of the quarter within eight days from the date of allotment order, he/she is liable to be debarred for a period of two years for purpose of allotment of Govt. quarters.
2. The Allottee shall pay rent at the rate of 10% of his/her emoluments or the Standard Rent of the quarter, whichever is less besides foregoing H.R.A. Electricity and water charges will also have to be borne by the Allottee.
3. If the Allottee subsequently avails House Building Advance at any time / constructs or purchases or acquires a ready built house or owns a house in his/her name anywhere in Greater Hyderabad, he/she should intimate the fact to G.A.(Accom.B) Department, Secretariat, Hyderabad and to the Estate Officer, Hyderabad. He/She should be prepared to vacate the Govt Quarter forthwith if he/she owns a house in Greater Hyderabad in his/her name or his/her dependant's name.
4. The Allottee shall intimate the date of occupation of the Quarter allotted to him / her within five days of taking possession of the quarter to (i) his/her Department in which he/she is working, (ii) Drawing and Disbursing Officer concerned (iii) Estate Officer, Hyderabad (iv) G.A. (Accom) Department.
5. The Department concerned is requested to deduct the monthly rental amount every month from the Allottee's salary and credit it to the Head of Account "0216, Housing - 01. Government Residential Buildings - 106 - General Accommodation Rents" and send a rental statement to the Estate Officer, Hyderabad every month.
6. The Drawing Officer concerned is requested to note that in cases of employees / officials who are transferred out of city, the LAST PAY CERTIFICATE should not be issued unless NO DUE CERTIFICATES are produced from the A.P.TRANSOCO, and Water Works Dept.
7. The Drawing Officer concerned is requested to note that in respect of retired employees who are allottees of Government Quarters, the Gratuity, etc. should not be paid unless NO DUE CERTIFICATES are produced from A. P. TRANSOCO and Water Works Department.
8. The Department / the Officer concerned is also requested to intimate promptly to General Administration (Accom.B) Department and the Estate Officer, Rent Collection Unit, Hyderabad whenever the allottee is transferred out of City, retired, resigned or is ousted from service etc.
9. The allottee should produce the following certificates and deposit receipt before the Estate Officer, Hyderabad and obtain Possession Memo of the allotted quarters positively within eight days from the date of allotment orders, viz., (1) declaration of the allottee that he or members of his family, do not own / own house anywhere in India (2) certificates from the Pay Drawing Officer of the allottee that he was sanctioned / not sanctioned H. B. A; (3) Electricity and Water meter readings shall be noted by the allottee himself in the presence of respective Departmental field staff at the time of occupation and surrender of the quarter, duly attested by the Estate Officer, Hyderabad, failing which the allottee is personally responsible for any variations in billing noticed at a later date.

10. In case, the allottee is not interested in the occupation of the quarter allotted to him/her, he/she is requested to inform the General Administration (Accom.B) Department and Estate Officer, Hyderabad in writing within 8 days of the allotment orders. In case, no reply is received or the possession of the quarter is not taken within 8 days from the date of this order, this allotment is liable to be cancelled without any further notice.

11. If the Allottee has furnished false/incorrect information and secured a Quarter/Flat his allotment shall be cancelled without any prejudice to any other action that may be taken and penal rent will be recovered. The Allottee Officer should not erect any unauthorized structure in any part of the Quarter/Flat. If the Quarter/Flat is not used for the bonafide residential use or if there is any breach of Allotment Rules, the allotment is liable to be cancelled forthwith.

12. Section 4(5) and (6) of the Allotment of Govt Quarters Rules, 1973 strictly applies to this allotment order.

13. In case, the allotment is on exchange basis, the Allottee shall clear the arrears of rent, water and electricity charges of the present quarter and shall pay the deposits of electricity and water charges of the new quarter before taking possession memo., from the Estate Officer, Hyderabad. The Estate Officer, Hyderabad is requested to inform the allottee the date of physical vacation of the above quarter to enable him to take possession of the same within 8 days.

14. The provisions of A.P.Public Premises (Eviction of Unauthorized Occupants) Act, 1968 and A.P. Public Premises (Eviction of Unauthorized Occupants) Rules 1968 apply to this allotment order in case of any violation of the terms and conditions of allotment by the allottee.

15. The Estate Officer, Hyderabad shall inform the Govt. about the occupation of the quarter by the allottee, within a week days time.

16. He shall also not issue the NOC unless he/she clears the dues pertaining to water/electricity utilized by the allottee Before vacation of the quarter.

5. The Estate Officer, Hyderabad shall take necessary action to give physical possession of the Quarter to the allottee on production of no dues clearance certificates issued by the concerned D.E.E/A.E (R&B Electrical) on par with AP Transco and Water Works Dept & E.O. Hyderabad. He/She shall intimate to Govt. the date of possession taken by the allottee.

**( BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH )**

**S.K.SINHA  
PRINCIPAL SECRETARY TO GOVT. (ACCOM.) FAC.**

To

**Sri/Smt. M.Suguna, Procurement Monitoring Officer, YAT&C Dept.,  
A.P.Secretariat, Hyderabad**

The Drawing Officer concerned.

The Estate Officer, Hyderabad.

The Executive Engineer, (R&B), S.B.D., Khairatabad, Hyderabad.

The Deputy Chief Accountant, Elec. Rev. Office, A. P. Transco, Hyderabad.

The D.E.E/A.E (R&B Electrical), S.B.D, Khairatabad, Hyderabad.

The Executive Engineer, Water Works Division, Hyderabad.

The Pay and Accounts Officer, Hyderabad.

The AEE (R&B), Malakpet Colony, Hyderabad.

Copy to C.No.16357/Accom.C1/2012.

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**//FORWARDED :: BY ORDER//**

**SECTION OFFICER**